

TOWN OF DUNE ACRES  
COUNCIL MINUTES  
for May 18, 2004

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, May 18, 2004 at the Town Hall.

Town Council President Benjamin Bolton was absent and asked Councilperson Louise Roberts to act in his stead. Councilperson Louise Roberts called the meeting to order at 7:00 p.m. with Councilperson John Wilhelm, Clerk-Treasurer Anne Hiestand and Town Attorney Dan Whitten in attendance. Councilperson Louise Roberts opened the meeting with the pledge of allegiance.

**APPROVAL OF MINUTES:**

The minutes of the April 27, 2004 meeting were reviewed. Councilperson John Wilhelm moved that the minutes be approved as presented. Councilperson Louise Roberts seconded the motion and it unanimously carried.

**FINANCIAL REPORT FOR THE TOWN OF DUNE ACRES AND WATER UTILITY as of April 30, 2004:**

DA Checking account at Bank One	\$49,321.10
DA Money market acct. at Bank One	<u>\$137,858.32</u>
	\$187,179.42
DA Water Utility Checking account at First State Bank of Porter	<u>\$381,032.82</u>
TOTAL	\$568,212.24

Councilperson John Wilhelm made a motion to accept the financial report as submitted, which motion was seconded by Councilperson Louise Roberts and the motion unanimously carried.

**PAYMENT OF THE CLAIMS:**

Councilperson Louise Roberts pointed out that the claim for Circle "R" Electric which worked on the umbilical line between the Pumphouse and the Clubhouse was a duplicate of a bill previously paid. Councilperson John Wilhelm made the motion to accept the claims for the Town and the Water Utility for May as presented with the exception of the Circle "R" claim. Councilperson Louise Roberts seconded the motion and it unanimously carried. Councilperson John Wilhelm thanked the Clerk-Treasurer Anne Hiestand for her efforts in the transition after the resignation of the elected Clerk -Treasurer Patrice Bapst.

**CLAIMS APPROVED FOR THE TOWN OF DUNE ACRES for May 2004:**

Patrice Bapst	April 2004 Payroll	\$184.79
Andrew Belsha	April 2004 Payroll	\$528.52
Atha W. Belsha	April 2004 Payroll	\$1,284.01
Raymond C. Friday	April 2004 Payroll	\$541.24
Anne M. Hiestand	April 2004 Payroll	\$169.79
David W. Kristophel	April 2004 Payroll	\$628.70
Philip A. Lepley	April 2004 Payroll	\$1,010.20
Nick Markovich	April 2004 Payroll	\$930.58
Terry R. Trout	April 2004 Payroll	\$501.99
Garrett L. Tyrrell	April 2004 Payroll	\$807.49
Bank One	April 2004 Payroll	\$1,864.28
Indiana Dept. of Revenue	April 2004 Payroll	\$303.36
Hopkin's Hardware	Pumphouse keys	\$3.39
Able Disposal	Monthly Garbage Service	\$26.00
Ferrellgas	Bottled Gas for Gatehouse heat	\$82.10
Aluminum Welding & Machine Works, Inc.	Adaptor for T-handle wrench	\$75.00
Verizon North	Monthly Service	\$131.19
Nextel	Monthly Service	\$64.68
Nipsco	Monthly Service	\$672.52
Ray Friday	Truck rental & mileage/Mar & April &	\$248.41

	reimburse VonTobel purchase	
Anne Hiestand	Photocopies of handouts for residents	\$6.05
Anne Hiestand	Antivirus Renewal for computer	\$31.75
Anne Hiestand	Quick Payroll renewal for computer	\$136.74
Anne Hiestand	Reimbursement Grieger Tax Lien	\$335.42
Harris, Welsh & Lukmann	1st Qtr Retainer & Miscellaneous services	\$2,501.00
Pinkerton Fuels & Lubricants	Gasoline for vehicles	\$88.75
Anton Insurance	Clerk/Treasurer Bond Transfer	\$20.00
Bank One Credit Card		\$964.56
Porter County Fire Commission	2004 Dues	\$50.00
LaCorte Htg. & AC	Electrical work between Pumphouse & Clubhouse	\$2,607.00
	Total	\$16,799.51

**CLAIMS APPROVED FOR THE DUNE ACRES WATER UTILITY for May 2004:**

Great Lake Engineering, Inc.	Water Utility/Maintenance	\$606.50
Drawing of Water Pump room		

**CORRESPONDENCE:**

The Clerk-Treasurer reported that a contract for utilizing the mowing equipment belonging to the Town of Ogden Dunes had been received and was the same as the one for the previous year. Road Commissioner Irv Call confirmed that was the intention and by consensus the Council approved the agreement for signature by the Council President.

The Clerk-Treasurer reported that the Town's published budget had been approved by the Department of Local Government Finance without change.

**COMMISSION REPORTS:**

**FIRE:** No report to the Council.

**MUNICIPAL CODE:**

Councilperson John Wilhelm reported that he had not been able to meet with Bill Nixon concerning the codification process and that he was in the process of locating the corrections that the Plan Commission had suggested to the proposed revised master plan.

**ROADS COMMISSIONER and TOWN ENGINEER:**

Road Commissioner Irv Call reported that the 2004 road contracts had been let and he was waiting for the availability of funds to green light the projects. He reported that if the present level of expenditures can be maintained in future years he believes that the roads can be kept in good condition. In response to an inquiry Commissioner Call reported that he recalled the mileage of Town roads to be 7.26 miles.

Town Engineer Irv Call reported that the piping projects at the pump house were proceeding and that most of the large bore piping had been done including replacing some troublesome valves. The Town's Consultants SI Utility Group, LLC have visited the facility and advised concerning some of the issues identified by the Town Engineer. Asst. Water Commissioner Heidi Sullivan made inquiries and found that the supplier of the chlorine on hand at the former water treatment facility will take back the bottles and product and issue a credit to the Town. Clerk/Treasurer Anne Hiestand reported the Town already had a \$250.00 credit with that supplier.

**PARKS:** There was no report presented to the Council.

**BEACH:** There was no report presented to the Council

**BUILDING:**

Building Commissioner John Sullivan was out of town. Councilperson Louise Roberts reported that the Town was still waiting for recommendations in writing by the Duneland Group which inspected the house under construction at 2 Oak Drive after the last Council meeting.

**POLICE:**

In the absence of Police Commissioner Cecilia Call, Irv Call reported that the summer employee had been working with Ray Friday on maintenance projects while waiting for the

summer beach patrols to begin.

**ENVIRONMENT:**

Environmental Commissioner Susan Smith reported that the Girl Scouts had participated in a very successful garlic mustard pull which included work at the Grace Millman residence at 6 Oak Drive, the Irene Nowak residence at 2 Ridge Drive, and behind the tennis courts. Commissioner Smith has been pulling garlic mustard behind the Town Hall and her husband Rob Smith cleaned the windows and screens at the Town Hall.

Commissioner Smith reported a very successful town cleanup in which two dumpsters were filled, one with organic debris and one with household junk. She thanked Able Disposal for their cooperation and assistance.

Commissioner Smith advised that Councilperson Benjamin Bolton had worked out an agreement for e-coli testing at the Town's beaches.

At a recent Environmental Committee meeting the Committee expressed its intention to work with the Plan Commission to institute a recovery program for having native plants removed during construction in an effort to replant them in an environment where they could continue to thrive. The Committee decided to hold its Garden Walk every other year. The next walk will be in 2005. Barbara Plampin will be doing some type of program later in the summer consisting of either slides or a guided walk.

Commissioner Smith reported that she had received another quote for tree removal but that John's Tree Service was the best quote received for removing the dead trees at the intersection of East Road and Pine Lane and two dead trees near the end of East Road.

**WATER:**

Councilperson John Wilhelm reported that a meeting with Indiana American Water Company had been postponed until the following week. One of the topics that he wants to discuss with them are the continuing difficulties with water quality along Oak Drive.

**OLD BUSINESS:**

Councilperson John Wilhelm reported that he had two quotes for grading and installation of the **geo web** material for the emergency exit and was waiting for a third quote. He estimated the material cost to be between eleven and twelve hundred (\$1,100 and \$1,200) and hoped that the total cost would come within the appropriated budget balance available of approximately six thousand dollars (\$6,000).

Clerk-Treasurer Anne Hiestand reported that the fireworks contributions to date had totaled \$2,100.00 and that a reminder would be posted at the Gatehouse for the Memorial Day Holiday reminding residents of the importance of their contributions.

Clerk-Treasurer Anne Hiestand reported that she had been in touch with Robert Vaughan of Indiana American Water concerning their billing process and discovered that there were different monthly minimums depending on the size of the meter. For example a one inch meter would be billed for a minimum charge of \$33.00 per month and a three quarter inch meter would be billed at \$20.00 per month. Even though some meter readings had been taken, all the bills were estimated because Indiana American only uses four digits in calculating the usage. Indiana American Water had difficulty in relating the information they had collected to the previous readings which they had been given by the Dune Acres Water Utility. She advised that Indiana American assumed that most of the town meters were one inch when in fact they are typically three fourths or five eighths. People who call Indiana American are getting revised bills and are being scheduled for installation of five eighths inch meters. Barbara Plampin of 18 East Road reported that she had already received a new meter installation. Mike Konopacki of 29 Crest Drive did not understand why Indiana American would have assumed residents had one inch meters and was advised to contact Indiana American to receive a revised billing and a new meter with a remote reader

**NEW BUSINESS:**

The Clerk-Treasurer presented an amendment to the 2004 salary ordinance, Ordinance Number 2004-3, which provided for compensation of \$15 per hour for botanists employed

by the Town to assist in the eradication of invasive plants. After a discussion of the status of those persons as Town employees or independent contractors, Councilperson John Wilhelm moved the approval of Ordinance Number 2004-3 which motion was seconded by Councilperson Louise Roberts and unanimously carried. Thereafter Councilperson John Wilhelm moved to suspend the rules for the purpose of reading the ordinance by title only for a second reading. Councilperson Louise Roberts seconded the motion to suspend the rules which was unanimously carried. Councilperson John Wilhelm then read Ordinance Number 2004-3 by title only and moved its approval on second reading upon which motion was seconded by Councilperson Louise Roberts and unanimously carried.

#### **SALARY ORDINANCE**

**No. 2004-3**

**AN ORDINANCE OF THE TOWN OF DUNE ACRES, INDIANA,  
AMENDING THE CLASSIFICATIONS EMPLOYEES  
FOR THE 2004 CALENDAR YEAR**

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WHEREAS, the Town of Dune Acres published in August of 2003 and adopted in September of 2003 an estimated budget for the year 2004 which appropriated monies for the compensation of the Clerk-Treasurer and Town employees; and,

WHEREAS, the Town of Dune Acres has determined a need to hire two botanists for the removal of invasive plants from the Town right-of-ways; and

WHEREAS, the classification of Botanist did not appear in the Salary Ordinance 2003-3;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DUNE ACRES, INDIANA:

The classification of Botanist is hereby added to the 2004 Salary Ordinance 2003-3 with compensation set at \$15.00/hour as designated by the Environmental Commissioner.

Passed and adopted by the Town Council of the Town of Dune Acres, Porter County, Indiana, on the 18<sup>th</sup> day of May, 2004

**PLAN COMMISSION:** Councilperson John Wilhelm reported that there was no Plan Commission business to be considered.

#### **QUESTIONS & DISCUSSION:**

Town resident Patrice Bapst, 10 Crest Drive, inquired as to what plans had been made for snow removal for next winter specifically the hiring of contractors and the decisions as to the materials to be used. She suggested a task force be appointed for the purpose of reviewing plans. Councilperson Louise Roberts advised that plans had not been discussed for next winter other than making sure that there were no problems with any slag utilized. Ms. Bapst indicated that the slag used last winter had been washing out in the street after it rains and wondered if there would be more street sweeping. She was advised that there would be no more street sweeping and that residents were free to clean up slag and dispose of it with their household waste.

At 7:53 p.m. Councilperson Louise Roberts entertained a motion from Councilperson John Wilhelm to adjourn the meeting. The meeting was adjourned.

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Louise Roberts, Councilperson

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John Wilhelm, Councilperson

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Anne Hiestand, Clerk-Treasurer